



**Managers/Supervisors: Please share this email with DFA campus temporary and contract employees. For those who do not have regular access to emails/laptops/PCs, please print and share this email accordingly.*

Dear DFA employees,

Beginning a new job means many introductions to people and processes, learning the UCI vernacular, navigating through the landscape, and asking lots of questions, which is why I would like to start off by extending my sincerest appreciation to those who have made my first week so welcoming.

In my short time at UCI, I am impressed with how the Division of Finance and Administration supports the advancement of UCI's strategies and goals. Outstanding work performed by our team supports UCI's trajectory ranging from physical expansion of the campus, maintaining a safe and attractive physical environment, providing professional services and support, as well as COVID-19 assistance. DFA's outstanding reputation, coupled with UCI's executive leadership team, attracted me to partake on this exciting journey. Additionally, the breadth of services provided by DFA in support of the academic, research, service, and health care missions of UCI is truly impressive. I look forward to getting to know you and your organizations better so that we can continue to implement process improvements and efficiencies for the campus as a whole.

I have started to meet with each DFA Cabinet member to learn more about their teams, initiatives, and areas of concern. I also look forward to meeting all DFA employees soon which, at this time, will be through department meet and greets and an all-staff divisional meeting I hope to schedule shortly.

Thank you for your warm welcome, and I look forward to working with you.

Sincerely,

Mary Lou D. Ortiz

Chief Financial Officer & Vice Chancellor
Division of Finance and Administration