



LEARNING & GROWTH

December 2022

DFA's [strategy](#) begins with an investment in the learning and growth of DFA employees. Featured below are professional development opportunities and resources as well as on-demand resources to explore. As a reminder, please seek supervisor approval before registering, and email WithUForU@uci.edu with any questions.



The Challenges of Being a DEI Leader in Higher Education

December 6
10:00-11:00 a.m.

[Register](#) for NCCI's session on inclusive leadership to learn techniques for encouraging empathy and understanding in yourself and others, as well as strategies and frameworks for prioritizing and facilitating inclusion and belonging in the higher education workplace. Learn more about [NCCI](#).



Lean Six Sigma White Belt

December 8
1:30-3:30 p.m.

Lean Six Sigma (LSS) White Belt

DFA has set a goal for all staff to complete [Lean Six Sigma White Belt training](#). The training introduces principles of both Lean and Six Sigma, and how to apply those principles to streamline processes, reduce waste and inconsistencies, and identify other areas of improvement. [Register in UCLC](#).



WORKLIFE WEBINARS

December 8
12:00-1:00 p.m.

Managing Holiday Stress

The holidays can be one of the happiest times of the year, yet it can also be one of the most stressful. This workshop provides an overview of common stressors people encounter during the holidays and offers "stress buster" tips to help you get the most possible enjoyment out of the season. Register by completing this [form](#).

December 15
12:00-1:00 p.m.

Giving effective feedback is difficult. This session addresses strategies on how to deliver effective feedback at work or at home, offers multiple examples, and provides participants with opportunity to practice giving feedback that helps individuals improve performance. Register by completing this [form](#).

UCI wellness offers [free monthly webinars on various topics](#), providing basic tips and suggestions related to personal behavioral situations and changes. Review additional webinar topics on the [UCI HR Wellness website](#).



MANAGING IMPLICIT BIAS TRAINING

Ongoing

Managing Implicit Bias Training

DFA has set a goal for all managers and supervisors to complete [Managing Implicit Bias training](#), and a stretch goal for all employees to complete the training. The training includes six self-paced, interactive online courses available on [UCLC](#). Additional information is available [here](#).

On Demand Learning Opportunities



[Udemy for Business](#)

Access over 4,000 online resources taught by industry experts.



[UCI on Coursera](#)

Enroll in a variety of courses hand-picked by UCI.



[Higher Ed Memberships](#)

Explore the list of enterprise memberships.

Divisional Offerings

Departments in our division offer a variety of courses ranging from business procedures, health & safety, and emergency preparedness.



Accounting & Fiscal Services

[Training](#) for UCI's financial system, KFS, are offered for financial managers/fiscal officers. Additional training for travel and entertainment is available on [UCLC](#) as well as [Official Recharge Facility and Activity Overview](#) and [Contracts and Grants Accounting](#).



Campus Physical & Environmental Planning

[Sustainability Fundamentals Training](#) is designed for all staff members and provides an overview of simple sustainable actions.



Emergency Management

Departments can request [Emergency Preparedness Training](#) offered online and in-person.



Environmental Health & Safety

[The safety training program](#) includes required training for UCI faculty and staff. Classes are offered primarily online and some are offered in-person; register on [UCLC](#).



Police Department

UCIPD offers complimentary trainings for [active shooter](#), [alcohol awareness](#), and [Clery Act training](#).



Procurement Services

Visit the [Procurement Training webpage](#) to access monthly training sessions for department buyers. [Email Procurement for information about future trainings](#) or request a [one-on-one session](#).