

Coded Memo: FA 2020-10

Date: February 10, 2020
To: DFA Executive Committee
From: Ronald Cortez, Chief Financial Officer and Vice Chancellor
Subject: UCI Internal Audits – Management Action Plan Oversight

Responsible Officer:	Stephanie Tenney, Director of Operations
Responsible Office:	CFO / VC Finance & Administration
Issuance Date:	02/10/20
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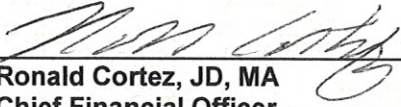
UC Irvine Internal Audit Services supports the mission of the university by collaborating with management to provide them with independent and objective assurance, consulting, and investigative services. IAS brings a systematic and disciplined approach to evaluating and improving the effectiveness of risk management, control, and governance processes.

For audits in the Division of Finance and Administration, IAS will copy Stephanie Tenney, Director of Operations, on the final audit report. Director Tenney will act as the Audit Liaison between the IAS Office and individual offices / departments in DFA.

While it is the responsibility of the managers / directors in each area to resolve the issues identified in the Management Action Plan, the Audit Liaison will track the progress and timeline of each of the corrective actions and provide regular reports to the CFO / Vice Chancellor.

Thank you for your cooperation.

APPROVED:



Ronald Cortez, JD, MA
Chief Financial Officer
Vice Chancellor, Finance & Administration