

Dear DFA Colleagues,

Graduations are around the corner which will mark the end of another successful academic year for our campus. Our division works hard to support more than 31,000 students and over 23,000 faculty and staff in achieving their goals and missions. We have a lot to be proud of, and I look forward to celebrating our contributions through the support we provide to the campus at our annual [DFA Team Building Picnic](#) on Wednesday, June 27.

It was wonderful to see many of you at April's Town Hall. This is a great opportunity to network and gain more insight to DFA initiatives. For those of you who were unable to make the Town Hall, please click [here](#) to view the full presentation. Our next Town Hall is targeted to take place in October.

As a reminder, we have partnered with the Division of Continuing Education (DCE) to offer [Lean Six Sigma White Belt Process Improvement Training](#) for all DFA employees. We are also partnering with DCE to develop a Lean Six Sigma Yellow Belt training cohort which will allow participants to apply Lean Six Sigma knowledge by leading a small process improvement project. More information will be available in the next month or two.

As communicated a few weeks ago, the [transition FAQ webpage](#) has been updated to answer several new questions about the merger. Click [here](#) to submit new questions.

Starting next month, I will visit each department again by hosting **Bagel and Coffee Meet and Greets** at each of your locations. I look forward to learning more about each department and answering any questions you may have.

Thank you for all of your hard work, and as always, feel free to share your comments and suggestions by sending an email to WithUForU@uci.edu.

With appreciation,

Ronald S. Cortez, JD, MA
Chief Financial Officer
Vice Chancellor, Division of Finance and Administration

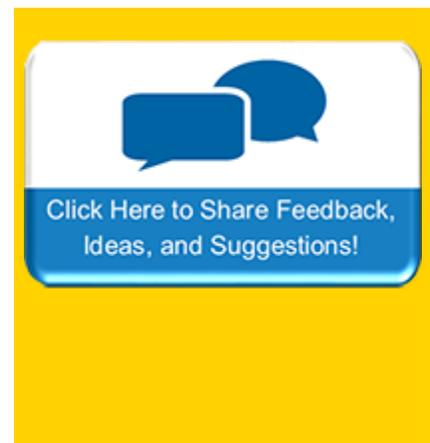
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DFA and UCI Events Calendar

- **May 1 - May 2:** [WhimCycle](#)
- **May 1 - June 30:** [Backpack Give Back](#)
- **May 8:** [Smart Cycling Class](#)
- **May 16:** [UCI Wellness and Safety Fair](#)
- **June 10:** [Anti-Cancer Challenge Festival](#)
- **June 27:** [DFA Employee Team Building Picnic](#)



Are You Ready? Fiscal Close is Around the Corner



Registration is now open for Fiscal Year-End Close Workshops. This is an important opportunity to learn how the upgrade to KFS 7 has impacted the closing process. Central Office experts will review all phases of accounting necessary for a successful fiscal close. Instructions will directly relate to fiscal close – financial and budget documents, key dates, overdrafts, encumbrances, accruals, and deferrals. All workshops will be held at the Newkirk Alumni Center.

- Tuesday, May 22; 10 a.m. – 12:30 p.m.
- Wednesday, May 23; 1 p.m. – 3:30 p.m.

In addition to these workshop sessions, a separate session has been scheduled for sales & service, auxiliary enterprises, and certain self-supporting operations on **Wednesday, May 30 from 10 a.m. to 12:30 p.m.**

Registration is required on the [UCLC website](#), search for “fiscal close,” and follow the instructions to register. Seating is limited.

With U · For U: Safety Meet and Greet



In support of maintaining a safe campus, Environmental Health & Safety and Risk Services (EH&S and RS) Senior Safety Coordinator, Blaise Bautsch and Arts Facilities Manager, Jeff Stube hosted a **Safety Meet and Greet** for Claire Trevor School of the Arts for faculty, staff, and students on April 24th.

Light refreshments were provided in an open setting to increase safety awareness and address any safety concerns or questions within the school. The spirit of **With U - For U** was in full effect as this event successfully brought services and information directly to the school.

Stay tuned for more information on future meet and greet events; everyone is welcome to stop by and learn more about safety.

Celebrate National Bike Month with UCI



All UCI students, faculty, and staff are invited to celebrate National Bike Month at UCI's [WhimCycle](#), a multi-day festival of bikes, food, and fun. Join Transportation and Distribution Services from 10:00 a.m. to 2:00 p.m. on Tuesday, May 1, and Wednesday, May 2, at the flagpoles near Aldrich Hall to receive hands-on guidance from certified League of American Bicyclists instructors, race adult-sized tricycles, learn about transit programs from OC Bus and Metrolink team members, register your bike

for free, and more! Hablamos Espanol - traductores de espanol estan disponibles para guiarle a traves del festival.

Continue the celebration of National Bike Month by attending the complimentary Smart Cycling class on Tuesday, May 8, at 5:30 p.m. in Student Center Emerald Bay D/E. The two-part series is a unique and entertaining hands-on approach to learning essential cycling skills. [RSVP to become a confident cyclist today!](#)

For questions about biking at UCI, please email Carolyn Hernandez at biking@uci.edu.



[Register](#) and join your fellow UCI co-workers and friends in the 9th Annual UC Walks event at both the UCI Campus and UCI Medical Center.

The UCI campus wellness fair will take place in Aldrich Park on Wednesday, May 16 from 10 a.m. - 1:30 p.m. Visit over 70 informational and interactive booths: Health Screenings, Safety Demos, Farmers Market, Relaxation Lounge, Healthy Snacks, Zotgrams, Giveaways, and more!

Expecting the Unexpected: Emergency Preparedness



Emergency Management Director, Anne Widney-LeSage, and retired Emergency Services Manager, Linda Bogue, hosted an Emergency Preparedness Workshop for the UCI Center for Emeriti and Retirees on March 28th.

The workshop covered how to prepare yourself and your family for various types of emergencies common in Orange County including: earthquake, active assailant, wildfire, power outage, flooding,

and tsunami. Participants worked in groups to develop a list of items for their disaster preparedness kit and were encouraged to go home and evaluate what items they currently have and what they need to purchase to complete their emergency kit. The training also covered how to customize a preparedness kit and plans for small children, elderly adults, individuals with disabilities, access, and functional needs, and pets. Last, but not least, the group discussed travel safety tips and how to be prepared while traveling domestically and internationally.

For more information on personal preparedness visit: www.ready.gov.

UCI Hits its Goal: Ranks Top 10 for RecycleMania

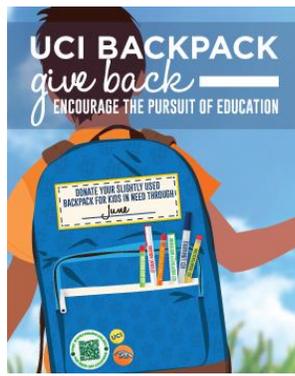


UCI has sealed its rank in the top 5% of the nation in this year's RecycleMania, and achieved the Top 10 standing in the competition seven years in a row. Our rank in the national standing is ninth in overall Diversion Rate and sixth in Total Recycling for the Bragging Rights category.

RecycleMania is an annual competition that takes place between February and April and provides an opportunity for schools to compete and demonstrate who has the best recycling program. Promoting recycling and reuse on campus is the main goal of the competition.

In addition, more than 100 Anteaters signed the My Last Trash Pledge during Earth Week (April 23 - 27). Help us maintain this momentum all year long by recycling, reusing, and reducing! Click [here](#) to take the pledge.

Go Anteaters! Zot Zot Zot!



Backpack Give Back

The annual "Backpack Give Back" outreach program is designed to encourage the pursuit of higher education among disadvantaged youth in Orange County. Contribute by donating a new or slightly used backpack to any parking information kiosk, the UCI Libraries, Anteater Recreation Center, or School of Medicine through June 29, 2018. Click [here](#) for more information.

All backpacks will be donated to [South County Outreach](#).

EMPLOYEE PROFILES



**Blaise Bautsch, Senior Safety Specialist/EHS Coordinator
School of the Arts, Environmental Health & Safety and Risk
Services.**

I am in charge of High Hazard Programs as well as school safety coordinator for the Claire Trevor School of the Arts. I have worked for UCI, in my current position, for one year and six months.

What aspect of your job do you enjoy the most? Working with a wide variety of people and working to help people stay safe.

What do you like most about UCI/department? Each day has a new and different view and learning experience to it.

**Who is one colleague that deserves praise and recognition?
Why?** All of them. We all form a team and make a great EH&S and RS department.

After a long day at work, what do you look forward to the most? Going home and reading, especially on New Comic Book Day.

Before your time at UCI, what was your most interesting or oddest job? Lifeguard and Swim Instructor.

If Hollywood made a movie about your life, who would you like to see cast as you? Stone Cold Steve Austin.

Motto or Personal Mantra: "You either die a Martyr or live long enough to become a Rick!!!!"

Kiu Klauke, Senior Finance Analyst, Budget Office.

I have worked for four years and I manage the campus' unallocated resources that are approved by the Provost through the Budget process.

What are 3 words to describe your department? Authentic, Knowledgeable, and Convivial

What do you like most about UCI/department? Without a doubt my colleagues: colleagues who are trustworthy and genuine and who I consider friends are invaluable. I can always count on the Budget Office family to be empathic, assistive, and appreciative of each other.

What piece of advice would you give to a new employee? The "Freshman 15" applies here too.

Favorite travel spot? Any Hawaiian island with a Costco.

If you were to write a book about yourself, what would you name it? "Dear Mom, stop yelling at the refs" - The Ultimate Guide to Raising Daughters.

Motto or Personal Mantra: "Never give unsolicited advice."



Jesus Jacobo, Night Custodian Supervisor, Facilities Management.

I've been with UCI and in my current position for five years and nine months since they insourced us from the contractor in 2012. I am responsible for managing half of the custodial night crew that consist of 26 employees. We service the UCI campus.

What has surprised you most about working in your department or UCI? What has surprised me the most is how far UCI has grown and expanded since I first started.

What aspect of your job do you enjoy the most? I enjoy helping out my employees.

What are 3 words to describe your department? Safe, supportive, and flexible.

What do you like most about UCI/department? What I like/love the most about my department is how we work as a team and we are united like family. I always look forward to coming into work because we have such a positive environment in our department.

Favorite travel spot? Michoacán, Mexico.

People would be surprised if they knew: I was 20 years old when I started working in UCI, through an outside company. UCI is the first and only place I have worked.

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