



Dear Campus Community,

Welcome to a new academic year. UCI is committed to providing our community with effective and efficient public safety services that enrich the spirit and quality of life while keeping UCI a safe and inclusive place to live, work, and visit.

UCI takes your safety very seriously and encourages you to take appropriate precautions when learning, living, and working at UCI. The Emergency Management Division serves as the administrative unit charged with creating the framework within which the university can reduce vulnerability and sensitivity to hazards and cope with crises and disasters. The UCI Emergency Management Division takes an integrated approach to emergency management and continuity of operations to assist the university in preparing to respond to crises and disasters. Here is a recommended list to help you prepare in case of an emergency:

- Sign up for [zotALERT](#) and make sure to update your contact information if it changes.
- [Make](#) or [purchase](#) an Emergency Supply Kit.
- Make an [Emergency Plan](#) with your family and/or friends in case you need to leave campus.
- Review [campus emergency procedures](#).
- Know the difference between [shelter-in-place](#) for hazardous materials incidents and [secure-in-place](#) for police related activity.
- Learn relevant building evacuation routes, fire alarm pull-station locations, fire extinguisher locations, and [assembly areas](#) for buildings you are in most often.

Our commitment to safety also extends to the many [blue light emergency phones](#) strategically installed throughout campus that will provide you a direct line to dispatch for reporting any emergencies. As an alternative to walking alone at night, a [nightly safety escort program](#) is available. Trained student Community Service Officers (CSOs) will meet you and escort you to your destination. Call 949.824.SAFE (7233) to request service. In addition, here's a link to a [personal safety brochure](#) that includes tips and advice to increase your security and what you can do to prevent becoming a victim of crime.

Request training for your department, class, or campus organization on the topics of classroom emergency procedures, active shooter/workplace violence prevention, and disaster preparedness on campus and at home by contacting Anne Widney-LeSage at [awidney@uci.edu](mailto:awidney@uci.edu) or 949.824.7147. In addition, three instructor-led Classroom Emergency Procedures training sessions are being offered in October. During the training, UCI Police personnel will provide a wealth of information about classroom emergency procedures, including secure-in-place for police activity/active shooter. Additionally, the training will cover campus preparedness, emergency notifications, and what steps UCI and UCIPD are taking to support classroom safety. Register by logging into the [UC Learning Center](#) and search **Classroom Emergency**.

- Friday, October 6 from 8:30 a.m. - 10:00 a.m.
- Monday, October 9 from 12:00 p.m. - 1:30 p.m.
- Wednesday, October 11 from 3:30 p.m. - 5:00 p.m.

Please call UCI Police Department at 949.824.5223 or email [police@uci.edu](mailto:police@uci.edu) with any questions or comments regarding campus safety and emergency preparedness.

Sincerely,

Ronald S. Cortez, JD, MA  
Vice Chancellor  
Administrative & Business Services

